

JOB DESCRIPTION

JOB TITLE:	Trustee (Clinical and Safeguarding Lead)
DEPARTMENT:	Unpaid
REPORTS TO (JOB TITLE):	Chair
LOCATION:	Remote

1. Job Profile

The role of the **Trustee – Clinical and Safeguarding Lead** is to provide professional expertise and oversight to ensure that YCS Counselling delivers safe, ethical, and effective therapeutic services.

Working closely with the Chair, Board, and Director, the post holder will act as the Board's safeguarding champion and clinical reference point. They will support the organisation in maintaining high standards of practice in counselling and psychotherapy, ensuring compliance with professional frameworks and regulatory requirements.

This role is essential to the growth of YCS Counselling, particularly as we expand services and strengthen our financial sustainability.

Key Role Accountabilities

In addition to the **general responsibilities of a Trustee**, duties of the Clinical and Safeguarding Lead include:

Clinical Governance

- Provide expert advice on clinical practice, ethics, and service delivery.
- Ensure counselling services adhere to BACP/UKCP/NCPs ethical frameworks and professional standards.
- Support the development and review of clinical policies and procedures.
- Advise on clinical risk management and supervise Board-level decisions affecting service provision.

Safeguarding

- Act as the lead Trustee for safeguarding, ensuring robust safeguarding policies and procedures are in place.
- Support staff and volunteers in understanding and fulfilling their safeguarding responsibilities.
- Ensure the Board is updated on safeguarding matters and risks.
- Liaise with external agencies and regulators as appropriate on safeguarding issues.

Organisational Development

- Contribute to the development of new services, ensuring they are clinically sound and aligned with the charity's mission.
- Advise on staff training, supervision, and professional development needs.
- Support the Director and Board in evaluating the quality and impact of therapeutic services.

2. Personal Attributes

In addition to the person specification for all Trustees, it is **essential** that the Clinical and Safeguarding Lead also hold:

- Professional qualification in counselling, psychotherapy, or psychology.
- **Accredited registration** with NCPS, BACP, or UKCP.
- Professional supervisory qualification.
- Experience in safeguarding and clinical governance.
- Knowledge of service development within counselling or mental health.
- Ability to interpret and apply ethical codes and safeguarding legislation.
- Strong communication skills with the ability to challenge and support constructively.
- Integrity, impartiality, and commitment to the mission of YCS.

3. Other Role Information

YCS Counselling's mission is to improve the wellbeing of communities across Wales by providing counselling and therapeutic services to people in need, especially those who face barriers to accessing support.

The Trustee – Clinical and Safeguarding Lead plays a vital role in ensuring that these services remain safe, ethical, and effective. The post holder is expected to:

- Uphold the organisation's safeguarding responsibilities at Board level.
- Follow YCS policies and Board resolutions.
- Maintain confidentiality about all internal matters.
- Champion the values of accessibility, diversity, and inclusion in mental health support.

Time Commitment

- Quarterly Board meetings (Cardiff-based, hybrid options available).
- Occasional input on safeguarding or clinical matters outside meetings.
- Estimated 2–4 days per quarter.

How to Apply

If you are a qualified therapist passionate about improving access to safe, ethical counselling and want to use your skills to strengthen YCS Counselling's governance, we would love to hear from you.

Please submit a CV and a short expression of interest (one page or less) outlining your background and motivation to join the team to admin@ycscounsellingwales.co.uk

Closing Date: 31st October 2025